

SPROUT HOUSE
PARENT/GUARDIAN HANDBOOK
Signature Page – Please Sign Below and Return to Office

revised: March 15, 2023

The Parent/Guardian Handbook contains many important policies and procedures. Please read through it carefully and sign below to acknowledge your receipt and understanding of this information, which includes, but is not limited to, the following:

- **INFORMATION TO PARENTS DOCUMENT**
- **POLICY ON THE RELEASE OF CHILDREN**
- **POLICY IN GUIDANCE AND POSITIVE DISCIPLINE**
- **POLICY ON METHODS OF PARENTAL NOTIFICATION**
- **EXPULSION POLICY**
- **POLICY ON THE USE OF TECHNOLOGY AND SOCIAL MEDIA**
- **POLICY ON HEALTH AND MEDICAL PROCEDURES**

Child's Name: _____

Please print

Parent/Guardian's Name: _____

Please print

Parent Signature: _____ **Date:** _____

Walking Trips/Playground Use

I give permission for my child to take short walking trips with Sprout House staff around the neighborhood – across Chatham Borough Memorial Field, Main St., around and into the Library of the Chathams, and to use the playground at Chatham Memorial Park.

Parent Signature: _____

SPROUT HOUSE, INC.
Parent/Guardian Handbook
STATE LICENSING REQUIREMENTS – INFORMATION TO PARENTS

Department of Children and Families Office of Licensing

INFORMATION TO PARENTS

Under provisions of the *Manual of Requirements for Child Care Centers (N.J.A.C. 3A:52)*, every licensed child care center in New Jersey must provide to parents of enrolled children written information on parent visitation rights, State licensing requirements, child abuse/neglect reporting requirements and other childcare matters. The center must comply with this requirement by reproducing and distributing to parents and staff this written statement, prepared by the Office of Licensing, Child Care & Youth Residential Licensing, in the Department of Children and Families. In keeping with this requirement, the center must secure every parent and staff member's signature attesting to his/her receipt of the information. Our center is required by the State Child Care Center Licensing law to be licensed by the Office of Licensing (OOL), Child Care & Youth Residential Licensing, in the Department of Children and Families (DCF). A copy of our current license must be posted in a prominent location at our center. Look for it when you're in the center.

To be licensed, our center must comply with the Manual of Requirements for Child Care Centers (the official licensing regulations). The regulations cover such areas as: physical environment/life-safety; staff qualifications, supervision, and staff/child ratios; program activities and equipment; health, food and nutrition; rest and sleep requirements; parent/community participation; administrative and record keeping requirements; and others.

Our center must have on the premises a copy of the Manual of Requirements for Child Care Centers and make it available to interested parents for review. If you would like to review our copy, just ask any staff member. Parents may view a copy of the Manual of Requirements on the DCF website at <http://www.nj.gov/dcf/providers/licensing/laws/CCCmanual.pdf> or obtain a copy by sending a check or money order for \$5 made payable to the "Treasurer, State of New Jersey", and mailing it to: NJDCF, Office of Licensing, Publication Fees, PO Box 657, Trenton, NJ 08646-0657.

We encourage parents to discuss with us any questions or concerns about the policies and program of the center or the meaning, application or alleged violations of the Manual of Requirements for Child Care Centers. We will be happy to arrange a convenient opportunity for you to review and discuss these matters with us. If you suspect our center may be in violation of licensing requirements, you are entitled to report them to the Office of Licensing toll free at 1 (877) 667-9845. Of course, we would appreciate your bringing these concerns to our attention, too.

Our center must have a policy concerning the release of children to parents or people authorized by parents to be responsible for the child. Please discuss with us your plans for your child's departure from the center. Our center must have a policy about administering medicine and health care procedures and the management of communicable diseases. Please talk to us about these policies so we can work together to keep our children healthy. Our center must have a policy concerning the expulsion of children from enrollment at the center. Please review this

NJ Childcare Licensing Information to Parents (Continued)

policy so we can work together to keep your child in our center. Parents are entitled to review the center's copy of the OOL's Inspection/Violation Reports on the center, which are available soon after every State licensing inspection of our center. If there is a licensing complaint investigation, you are also entitled to review the OOL's Complaint Investigation Summary Report, as well as any letters of enforcement or other actions taken against the center during the current licensing period. Let us know if you wish to review them and we will make them available for your review or you can view them online at <https://childcareexplorer.njccis.com/portal/>.

Our center must cooperate with all DCF inspections/investigations. DCF staff may interview both staff members and children. Our center must post its written statement of philosophy on child discipline in a prominent location and make a copy of it available to parents upon request. We encourage you to review it and to discuss with us any questions you may have about it. Our center must post a listing or diagram of those rooms and areas approved by the OOL for the children's use. Please talk to us if you have any questions about the center's space. Our center must offer parents of enrolled children ample opportunity to assist the center in complying with licensing requirements; and to participate in and observe the activities of the center. Parents wishing to participate in the activities or operations of the center should discuss their interest with the center director, who can advise them of what opportunities are available. Parents of enrolled children may visit our center at any time without having to secure prior approval from the director or any staff member. Please feel free to do so when you can. We welcome visits from our parents. Our center must inform parents in advance of every field trip, outing, or special event away from the center, and must obtain prior written consent from parents before taking a child on each such trip. Our center is required to provide reasonable accommodations for children and/or parents with disabilities and to comply with the New Jersey Law Against Discrimination (LAD), P.L. 1945, c. 169 (N.J.S.A. 10:5-1 et seq.), and the Americans with Disabilities Act (ADA), P.L. 101-336 (42 U.S.C. 12101 et seq.). Anyone who believes the center is not in compliance with these laws may contact the Division on Civil Rights in the New Jersey Department of Law and Public Safety for information about filing an LAD claim at (609) 292-4605 (TTY users may dial 711 to reach the New Jersey Relay Operator and ask for (609) 292-7701), or may contact the United States Department of Justice for information about filing an ADA claim at (800) 514-0301 (voice) or (800) 514-0383 (TTY). Our center is required, at least annually, to review the Consumer Product Safety Commission (CPSC), unsafe children's products list, ensure that items on the list are not at the center, and make the list accessible to staff and parents and/or provide parents with the CPSC website at <https://www.cpsc.gov/Recalls>. Internet access may be available at your local library. For more information call the CPSC at (800) 638-2772.

Anyone who has reasonable cause to believe that an enrolled child has been or is being subjected to any form of hitting, corporal punishment, abusive language, ridicule, harsh, humiliating or frightening treatment, or any other kind of child abuse, neglect, or exploitation by any adult, whether working at the center or not, is required by State law to report the concern immediately to the *State Central Registry Hotline, toll free (877) NJ ABUSE/(877) 652-2873*. Such reports may be made anonymously. Parents may secure information about child abuse and neglect by contacting: DCF, Office of Communications and Legislation at (609) 292-0422 or go to www.state.nj.us/dcf/.

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ORIENTATION

1. September Orientation Sessions. In an effort to make the transition to a new school or a new class as easy as possible, Sprout House schedules Meet and Greet sessions for parents to attend with their children prior to the first day of school. Parents are notified over the summer of the date and time of their orientation session.

2. First Day of School. For preschool children who are attending Sprout House for the first time, you will be advised of the procedures.

3. Transitional Objects. If it will help your child with the transition from home to school, they may bring in a tiny (palm-sized) stuffed animal or lovey. Please do not send in any other toys from home.

4. Family Photos. A photo of one or both parents is required for each child. Also, please donate a family photo for our album. This makes the connection between school and home stronger.

GENERAL PROCEDURES/GUIDELINES

1. Sign in/Sign out. You must sign your child in and out at arrival and at departure. Please be sure to write legibly so that we have a clear record in the case of a fire or emergency.

2. Morning Drop-off Guidelines. Parents drop off at either the front door or the sideyard, depending on the class. Parents may enter the school to put away the child's belongings as long as the parent arrives before 8:30.

3. Pick-up Guidelines. Your child's class will have a designated exit. Parents may enter the school to gather personal items from the child's cubby.

4. Cubbies. Your child's cubby is to be used to store all outdoor clothing and boots, lunch containers, and any other items from home such as small transitional objects.

We do not have space to store items such as car seats, suitcases, sports equipment, etc.

5. Parking. Please pull all the way into the parking lot and park in a non-reserved space. Please be mindful of spots reserved for clergy or disabled. Do not park in front of Sprout House or in the driveway. Also, please do not ever leave a car with the engine running or any child in a car unattended.

PARENT NOTIFICATION AND ANNOUNCEMENTS

1. **News and Announcements.** Parents will be notified of news and announcements by email and sometimes by class “DOJO”.
2. **Closings/Delays and Special Events.** Notifications of school closings/delays and special events will be emailed. **Check email** if weather is inclement.
3. **Accident/Injury/Illness.** Parents will be notified by telephone in the event of an illness. We will contact you by phone immediately if your child receives any type of head injury, a bite that breaks the skin, a fall from a height or any injury that requires professional medical attention.

POLICY ON THE RELEASE OF CHILDREN

1. Authorized Pick-ups. Each child may be released only to his or her parent(s) or person(s) authorized by the parents(s) to take the child from the center and to assume the responsibility for the child in an emergency if the parent(s) cannot be reached. Identification will be needed.

Parents are required to provide at least 2 persons who are authorized to pick up their child(ren) in an emergency. This information must be included on the Family Data form and include the authorized pick-ups’ names, addresses, and telephone numbers. Please remember to review and update these periodically. **WITHOUT EXCEPTION**, no child will be discharged to unauthorized parties. Identification will be needed.

Parents must leave a written permission slip or send an email if someone other than a designated person is to pick up your child. The parent should also verbally notify the teacher.

2. Non-custodial Parents. If a non-custodial parent has been denied access, or granted limited access, to a child by a court order, the center shall secure documentation to that effect, maintain a copy on file, and comply with the terms of the court.

3. Failure to Pick up. If the parent(s) or person(s) authorized by the parent(s) fails to pick-up the child at the time of the center’s daily closing, the center shall ensure that:

- The child is supervised at all times;
- Staff members attempt to contact the parent(s) or person(s) authorized by the parent(s); and
- An hour or more after closing time, provided that the other arrangements for releasing the child to his/her parent(s) or person(s) authorized by the parent(s), have failed and the staff member(s) cannot continue to supervise the child at the center, the staff member shall call the NJ Abuse Hotline (1-877-NJ-ABUSE) to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child’s parent(s) is able to pick-up the child.

4. Physical/Emotional Impairment. If the parent(s) or person(s) authorized by the parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgment of the

director and/or staff member, the child would be placed at risk of harm if released to such an individual, the center shall ensure that;

- The child may not be released to such an impaired individual;
- Staff members attempt to contact the child's other parent or an alternative person(s) authorized by the parent(s); and
- If the center is unable to make alternative arrangements, a staff member shall call the NJ Abuse Hotline (1-877-NJ-ABUSE) to seek assistance in caring for the child.

HEALTH /MEDICAL PROCEDURES & POLICIES

1. Annual Health Exam. Each child must have a complete physical exam by a licensed physician or other qualified medical personnel, and must submit documentation on the Universal Child Health Record form prior to enrollment, and **update annually**.

2. Immunizations. Children must receive required immunizations in accordance with N.J.A.C. 8:57-4.6 and 4.7 prior to enrollment. *Each child under 60 months old must have the influenza vaccine by December 31 of each year.* Immunization documentation must be submitted with the annual health exam form. If the child's annual health exam is before fall, an immunization record update must be submitted showing the fall flu shot.

3. Illness Policy. If your child becomes ill at school, he or she will be kept comfortable in the office until they are able to be picked up.

Sprout House will not admit children who have any of the illnesses or symptoms listed, unless a note from a licensed physician indicates that the child poses no serious health risk to himself or other children:

- Severe pain or discomfort;
- Acute diarrhea;
- Two or more episodes of vomiting within a period of 24 hours;
- Elevated temperature of 100 degrees Fahrenheit;
- Sore throat or severe coughing;
- Lethargy
- Yellow eyes or jaundiced skin;
- Red eyes with discharge;
- Infected or untreated skin patches;
- Difficult or rapid breathing;
- Skin rashes, in conjunction with fever or behavioral changes;
- Weeping or bleeding skin lesions that have not been treated by a physician;
- Swollen joints;
- Visibly enlarged lymph nodes;
- Stiff neck; or

- Blood in urine.

A child may be re-admitted when symptom free for 24 hours.

4. Excludable Communicable Diseases. Sprout House will not admit a child or staff member with an excludable disease as listed below until a note from a licensed physician indicates that the individual has been diagnosed and poses no risk to her/him self or others.

Respiratory Illnesses

- Chicken Pox German Measles*
- Hemophilus Influenza * Measles*
- Meningococcus* Mumps*
- Strep Throat Tuberculosis*
- Whooping Cough*
- Covid

Gastrointestinal Illnesses

- Giardia Lambia* Escherichia Coli*
- Hepatitis A* Salmonella*
- Shigella* Campylobacter*

Contact Illnesses

- Impetigo Lice
- Scabies Shingles

*We are required to report these diseases to the Public Health Department.

5. Illness Log. We are required to keep a log of illnesses. Please notify us in the morning if your child will be absent due to illness.

6. Administering Medication at School. If your child needs prescription or non-prescription (over-the-counter) medication while at school, please provide:

- Written approval regarding the administration of prescription or non-prescription medication. **Important note: No medication, including over-the-counter, non-prescription, will be administered without written approval from the child’s parent.**
- The medication in its original container, **clearly labeled with your child’s name**, with the prescription label or manufacturer’s label and instructions that clearly show the name of the medication, the date prescribed, the expiration date and directions for administration.
- The appropriate measuring device needed to give the accurate dose of the medicine.

7. Accidents at School. If your child is involved in a minor accident at school, an Accident Report form will be written by your child’s teacher, documenting the details and the action taken.

DISCIPLINE POLICY

1. Policy When Behavior is Inappropriate

- Remove the child if there is a danger to person or property.
- Ask the child to clarify what he/she is doing.
- Provide reason why the behavior is inappropriate.
- Redirect the child (suggest other interesting things to do).
- Take the time to describe both the teacher's and the child's feelings in an understanding way, maintaining firmness in not allowing the behavior.
- Wait for the child to decide whether he/she can return to the activity at hand, if possible.
- In some cases, the child may not return to the activity.

2. General Guidelines

- The director and teachers shall ensure that the methods of guidance and discipline used are focused on promoting positive behaviors; and are consistent with the developmental needs of the child. There shall be no use of corporal punishment.
- There shall be no verbal abuse. Teachers shall not use an inappropriate tone or language to shame, humiliate, threaten or intimidate children. Teachers shall refrain from name-calling and labeling children.
- Discipline shall not involve food as a reward or as a punishment in any way, nor will we force or withhold sleep, nor associate discipline with toilet learning.
- Children shall not be isolated as a punishment, confined without supervision, or required or forced to take an uncomfortable position or to repeat physical movements.
- Staff shall not withhold active play as discipline unless the child's action presents a danger to self or others

CLOTHING

1. Self-managed Clothing: Clothing worn at school should be easy for children to fasten and remove independently. This includes overalls, high-top shoes, shoelaces, belts, button sleeves, and difficult snaps. Elastic waists and Velcro shoes are recommended for young children. Please note: Jewelry is not allowed in school for safety reasons.

2. Change of Clothes. An **ENTIRE** change of clothing (underwear, socks, shirt, and pants) is to be kept in a shoebox, provided by Sprout House, in case of accidental soiling. Please be sure all items are **LABELED**, in season, and of the correct size.

3. Shoes & Boots. Outdoor and indoor shoes are needed daily. Flexible soled shoes (rubber type soles) and shoes with closed toes and heels are needed in the gym and outdoors on the playground. (no sandals, clogs, tevas, party shoes or crocs) Boots (rubber or hiking) are not

permitted in the classroom. Children should always bring boots on cold, wet, snowy or muddy days. Avoid laces or your child will be waiting for help, instead of participating. In the interest of conserving resources and avoiding unnecessary plastics and chemicals, we are hoping you choose shoes for your child that do **not** contain lights.

4. Outdoor Clothing. The policy is that there will be some outdoor play every day when the temperature is above 20⁰F. Warm outdoor clothing, including **snow pants, coats/jackets, hats, mittens, neck gaiters, and winter boots**, should always be available on cold, snowy days. Mittens could be attached to coats or fastened by ribbon **through** the coat sleeves. Please be aware that long scarves are not permitted because they are dangerous on the playground. **Raincoats and rain pants or muddy buddies and rain boots** are required for rainy/wet days. Even in warm weather, pants are safer than shorts with consideration of bug bites and scrapes.

5. Jewelry is not allowed for safety reasons.

Important Note: All outdoor and indoor clothing, shoes and boots must be labeled with your child's name.

TOILET LEARNING and DIAPERS

Except for full-day summer camp, Sprout House accepts children who have not yet learned toileting. Please provide your child's teacher with a supply of 5 diapers or pull-ups, and Wipes CLEARLY labeled. Our staff can offer guidance when requested.

MEALS

Sprout House is a peanut and tree nut free environment.

1. Snacks. Sprout House serves simple, natural, morning/afternoon snacks daily. **No sugary treats or non-nutritious snacks (including birthday treats) are served.** For birthday treats, parents are welcome to bring in bagels and cream cheese or healthy muffins.

2. Lunch Guidelines. Our prime focus for lunch is community - eating together and conversing in a natural way, modeling good table manners, and respecting each other and the gift of food.

- Meals should be nutritious and should include whole grains where possible, vegetables and fruit.
- No sugars, dyes, chemicals (this includes cookies, candy, Fruit Rollups, Shark Bites, etc.)
- No foods that could cause choking in young children, such as whole grapes or baby carrots; if these foods are sent for lunch, please cut them in half or in smaller pieces.
- Lunch should be packed with environmental sustainability in mind. Please utilize reusable containers as much as possible. This is a good chance to teach your child about eliminating waste, which we deeply value at Sprout House. Cloth napkins will reinforce this concept. A lunch beverage may be provided in a reusable container.

- All children must bring a filled reusable water bottle each day.
- Uneaten food will be returned home to minimize waste and to allow parents to monitor what children are eating.

REST/NAP

Please send in a crib sheet and blanket for your child's sleep mat. These items will be stored at school for the week and sent home on Fridays to be washed and returned.

CALENDAR/ATTENDANCE/TARDINESS

1. School-year Calendar. Parents must check the school calendar for holidays on which the school is closed. The calendars are distributed to families and a copy is located on the parent bulletin board, as well as on our website (sprighthouse.org).

2. Attendance: Please call Sprout House if your child is not coming on their scheduled day. Records must be kept for reportable illnesses, so please advise us of your child's symptoms.

3. Tardiness. Please make every effort to arrive on time. It can be disorienting for young children to enter the classroom once the day has already started, as well as disruptive to the other children and teachers. Tardiness is part of the child's record.

4. Vacations. We realize that some of our families take vacations or family trips during the school year which conflict with the Sprout House term. We encourage you to regard these trips as extended learning experiences. However, for Kindergarten students these absences are counted against state mandated attendance requirements and are recorded. It is again your responsibility to ensure that any missed work is made up upon your return. Additionally, extended absences are difficult for children socially and are not recommended.

5. School Closings due to Inclement Weather. In inclement weather, school closings and/or delayed openings will be announced via email. Please remember to check your emails when inclement weather threatens.

CONTRACTS/BILLING/FEES

1. Contracts. Your contract states the program, schedule and monthly tuition fee for which your child is registered. Any changes to your contract must be approved by the office.

2. Tuition Invoices. After the two-month September/October tuition deposit is made, tuition is will be invoiced in two-month increments starting in November as follows: November/December; January/February; March/April; and May/June.

Payment is due by the 10th of the month or the first business day after the 10th. Late fee is \$10. (\$20 for 22-23 school year) If payment is not received by the last day of the month, Sprout House reserves the right to restrict the child's attendance until payment is received.

3. Late Pickups. A child who is picked up later than the contracted time will be charged a \$20.00 late fee. In addition to the \$20.00 late pickup fee, a fine of \$1.00 per minute will be placed on this type of lateness. Termination will be considered in such cases.

DISPUTE/GRIEVANCE PROCEDURES

Disputes should be addressed with the specific staff member. If parent and staff member are not able to resolve the issue, bring the matter to the Director. If resolution is still not satisfactory, the parent may appeal to the Board of Directors.

EXPULSION POLICY

Unfortunately, there are sometimes reasons we have to expel a child from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to avoid this. The following are reasons we may have to expel or suspend a child from this center:

IMMEDIATE CAUSES FOR EXPULSION

- The child is at risk of causing serious injury to other children or himself/herself.
- Parent threatens physical or intimidating actions toward staff members.
- Parent exhibits verbal abuse to staff in front of enrolled children.

PARENTAL ACTIONS FOR CHILD'S EXPULSION

- Failure to pay/habitual lateness in payments.
- Failure to complete required forms including the child's immunization records.
- Habitual tardiness when picking up your child.
- Verbal abuse to staff.
- Other (explain)

CHILD'S ACTIONS FOR EXPULSION

- Failure of child to adjust after a reasonable amount of time.

- Uncontrollable tantrums/ angry outbursts.
- Ongoing physical or verbal abuse to staff or other children.
- Excessive biting.
- Other (explain)

SCHEDULE OF EXPULSION

- If after the remedial actions above have not worked, the child's parent/guardian will be advised verbally and in writing about the child's or parent's behavior warranting an expulsion. An expulsion action is meant to be a period of time so that the parent/guardian may work on the child's behavior or to come to an agreement with the center.
- The parent/guardian will be informed regarding the length of the expulsion period.
- The parent/guardian will be informed about the expected behavioral changes required in order for the child or parent to return to the center.
- The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to seek alternate child care (approximately one to two weeks notice depending on risk to other children's welfare or safety).
- Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the center.

A CHILD WILL NOT BE EXPELLED SOLELY BECAUSE A PARENT:

- Made a complaint to the Office of Licensing regarding a center's alleged violations of the licensing requirements.
- Reported abuse or neglect occurring at the center.
- Questioned the center regarding policies and procedures.
- Without giving the parent sufficient time to make other child care arrangements.

PROACTIVE ACTIONS THAT CAN BE TAKEN IN ORDER TO PREVENT EXPULSION

- Staff will try to redirect child from negative behavior.
- Staff will reassess classroom environment, appropriate of activities, supervision.
- Staff will always use positive methods and language while disciplining children.
- Staff will praise appropriate behaviors.
- Staff will consistently apply consequences for rules.
- Child will be given time to regain control.
- Child's disruptive behavior will be documented and maintained in confidentiality.
- Parent/guardian will be notified verbally.
- Parent/guardian will be given written copies of the disruptive behaviors that might lead to expulsion.

- The director, classroom staff and parent/guardian will have a conference(s) to discuss how to promote positive behaviors.
- The parent will be given literature or other resources regarding methods of improving behavior.
- Recommendation of evaluation by professional consultation on premises.
- Recommendation of evaluation by local school district child study team.

LITERACY

1. Pre-reading/Pre-writing. Sprout House teaches pre-reading and pre-writing skills in the context of our integrated curriculum utilizing supported play, creative arts, literature, and science/nature. Current educational literature recommends that you refrain from teaching writing letters and numbers to nursery school children. Refer to literature on the anatomy of the eye and hand and the importance of learning concepts rather than straight line/ curved line recognition. For many children, the tendency to form letter reversals and develop improper pencil grips has far-reaching effects. Children will happily and easily learn these skills later anyway.

2. Children's Names. It is highly recommended that children's names be printed with the standard upper case capital letter followed by lower case (example: James rather than JAMES). The different configurations may be confusing to a young child and impede reading skills.

CLASSROOM CURRICULUM

Objectives:

- Self-directed learning
- Happiness
- Earth Literacy

Sprout House does not use pre-packaged curriculum developed by people who do not know our children or our setting. Curriculum is designed by classroom teachers with High Scope's Key Experiences and National Association for the Education of Young Children's (NAEYC) developmentally appropriate practices. High level Emergent Curriculum created by teachers and children keeps in mind a progression of skills (Vertical Curriculum) and immersive, systems learning (Horizontal Curriculum). Investigations are achieved organically with respect to locally relevant, content-rich experiences. See our website or social media and "DOJO" for examples every day.

Each child is evaluated to ensure they are experiencing all the appropriate materials, equipment and practices appropriate for their developmental level. The program is evaluated to ensure it is providing opportunities such as adequate exposure to different genres in the areas of Language, Literacy, Music and Science Inventory.

TV, TECHNOLOGY AND SOCIAL MEDIA

Sprout House does not use television or computers in the classrooms with children.

The use of Social Media is limited to updates and posts to our website (sprighthouse.org) and Facebook and Instagram.

Unauthorized use of children's photos or videos is prohibited.

PARENT PARTICIPATION AND PARENT-TEACHER CONFERENCES

Parents are welcome to visit the classroom with advance notice, and are asked to be seated if observing. A strong parent-teacher dialogue is encouraged. A note or email or DOJO message to the office or a specific teacher can initiate a conversation regarding a concern. Your child's teacher will invite you to Class DOJO at the beginning of the year. Parent-teacher conferences are scheduled twice per year, in November and in the spring, and at any other time that either a parent or teacher feels it might be appropriate.

CLASS DOJO will show you highlights of daily curriculum.