

Sprout House, Inc.  
 A New Jersey Non-Profit Corporation  
 200 Main Street  
 Chatham, New Jersey 07928  
 (973) 635-9658

## KINDERGARTEN

### REGISTRATION 2019-2020 September – June

Child's Name: \_\_\_\_\_ Sex: M: \_\_\_\_\_ F: \_\_\_\_\_  
 Birthday: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Work/Cell Tel.: \_\_\_\_\_ Work/Cell Tel.: \_\_\_\_\_

**Kindergarten hours are 9:00 AM – 2:45 PM**

**Tuition is \$930.00 per month.**

You may be billed separately for fees in connection with field trips.

**Please select the extended hours needed:**

Time Slot:	Monthly Fee for 1 day per week:	Monthly Fee for 5 days per week:	Please check:
Before School 7:30AM – 9:00AM	\$42.00	\$210.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Afternoon 2:45PM – 4:00 PM	\$35.00	\$175.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Late Afternoon 4:00PM – 6:00 PM	\$55.00	\$275.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Evening 6:00 PM – 7:00 PM Comfort Snack - TBD	\$31.00	\$155.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri

**Due at Registration:**

**Due in Sept. 2019:**

Registration Fee	\$40.00	**Security Deposit	\$500.00
Sept. 2019 Tuition	\$930.00	June 2020 Tuition	\$930.00
Sept. 2019 Extended Hrs.	\$ _____	June 2020 Extended Hours	\$ _____
<b>*Total Due:</b>	<b>\$ _____</b>	<b>***Total Due:</b>	<b>\$ _____</b>

**Monthly payment (Tuition + Extended Hours) = \$ \_\_\_\_\_ (Due Oct 2019 – May 2020)**

**Other Fees:**

Late pick-up.....\$10.00 each hour or part of an hour

Drop-in, based on availability.....\$12.00 per hour

\*Non-refundable unless the space is filled by September 1<sup>st</sup>. (Less registration fee and \$75.00 fee)

\*\*Security Deposit is refundable upon completion of the entire school year and payment of all outstanding charges.

\*\*\*Non-refundable unless the space is filled by October 1<sup>st</sup>.

**Sprout House, Inc.**  
*A New Jersey Non-profit Corporation*  
**A School for Children**  
**200 Main Street Chatham, NJ 07928**  
**(973) 635-9658**

**TUITION AGREEMENT – Term: September 2019 – June 2020**

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**Child's Name** \_\_\_\_\_ **Monthly Payment** \_\_\_\_\_

**Monthly Payment**

I understand that the total monthly payment per child is listed above. I agree to pay the monthly payment on or before the TENTH OF EACH MONTH. This is essential to the school's budget. A late fee of \$10.00 will be charged if payment is received after the 10<sup>th</sup> of the month. If fees are not paid by the 15<sup>th</sup> of the month, Sprout House reserves the right to restrict the student's attendance until the outstanding fees are paid.

I understand that there will be no refunds for any absences, scheduled school closings, unscheduled emergency closings or any vacations.

I understand that the cost of programs may change due to changes in costs beyond the school's control.

I understand that my monthly payment will cover only specific days and hours contracted. Pre-arranged extended time (drop-in, based on availability) will be provided at additional cost.

I understand that receipt by the school of September's tuition secures my child's class placement. **September tuition is refundable less a \$75 fee only if the class is filled by September 1<sup>st</sup>.** I understand that enrollment is on a first come, first served basis and enrollment is limited.

I agree to pay the June tuition by September 10. **June tuition is not refundable unless the space is filled by October 1, of if a military family is forced to move as a result of a transfer at any time during the term. Documentation (transfer papers) will be required.**

**Your child cannot attend school until the June tuition deposit has been paid.**

I agree to pay a Security Deposit by September 10, **refundable after the term only if the term of this contract is completed.**

**Additional Fees**

I agree to pay a non-refundable registration fee each time my child is newly enrolled. This includes a child who must be enrolled after withdrawing for the summer.

I understand that if I fail to pick up my child at the pre-arranged time, there will be a \$10.00 late fee plus the normal extended time rate per child.

I agree to pay \$25.00 in the event my check is returned by the bank.

**Intersession Child Care**

On calendar days marked "Intersession Child Care", I understand that, if I have a contract for extended care to 2:45 PM or later, I must pre-register by the deadline noted on the Intersession Sign Up forms.

**Child-School Dynamics**

I understand that my child's photo may be used for educational or promotional materials.

**IN LIEU OF DEVELOPMENTAL SCREENINGS, and in any case when the school deems it necessary, the school reserves the right to terminate service, in which case a refund of unused tuition will be forwarded within 60 days. In some cases, a full evaluation may be required to make that decision. Therefore, it is recommended that any possible concerns be discussed prior to enrollment.**

In order to ensure a relaxed, stress-free atmosphere for all, children and parents are expected to behave in ways that demonstrate consideration for the rights and needs of others and to conform to all rules and regulations. I understand that failure to meet these expectations will lead to restrictions or expulsion. If it is deemed necessary to expel a child because of behavior that is harmful to others or him/herself, efforts will be made to give a minimum of two weeks' notice.

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I understand that Staff exercises the utmost caution and care regarding the safety of the children. I will save and hold the Sprout House Staff Members and Board Members harmless in all situations.

**The above terms are understood and agreed to, and I am enrolling my child pursuant to this agreement.**

\_\_\_\_\_  
Parent's Signature Date

\_\_\_\_\_  
Director/Assistant Director Date